NH RIDESHARE SIGN-UP AND TRIP LOGGING STEPS

Sign-Up Instructions


2. Select “Sign Up” button in the top menu, or if you already have an account select “Sign In”.

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**NH Ridershare**

**NH Rideshare – Your Source for Transportation Alternatives**

Register for NH Rideshare's FREE ride-matching service.

Receive a list and interactive map of:

- Possible carpool matches
- Transit options (if available)
- Park & Ride lots on or near your route
- Suggested biking and walking routes (if requested)

Personalized matches for regular commutes as well as one time trips are just a few clicks away.

(looking to leave your vehicle overnight at a Park & Ride lot? In most cases, you may do so for free for up to 21 days. However, please read FAQs for detailed guidelines regarding overnight parking.)

New Hampshire Department of Transportation | Bureau of Rail and Transit
7 Haven Drive | Concord, New Hampshire 03301
email: rideshare@dot.nh.gov

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**Welcome to NH Rideshare**
3. You will then be prompted to fill out your name and email and asked to accept the terms. You can also sign-up via Facebook. After entering your email, you will have to click the email link that NH Rideshare sent to confirm your account. Once you click that link, you will be prompted to create a password.
4. Now that your account is created, you can sign yourself up for your company team. Click “Commute Challenges” on the menu bar. This brings you to the challenges page which will show the Challenge which you can enter by pressing the “Join” button.

5. Next you can select your team from the drop down menu and confirm your selection with the green “Join” button. After this step is completed you have officially joined your company team for the Challenge! The leaderboards can be viewed by selecting “Status” and you may also quit the challenge at any time by clicking “Quit”.
Trip Logging Instructions

1. Trip are logged for the Challenge in the “Commute Log”, located in the middle of the top menu.
2. To log a trip, you can either log a trip(s) by clicking on the day and entering the information. You can also create a template that can be applied to any day by dragging and dropping the template on the calendar. To create a template, select “Create A Template” button.

3. Create a template name, select the trip type, and the mode. Enter your mileage for one direction and hit the “+” button to add that commute type to the template. If your commute includes more than one mode, select the other mode and new mileage and again hit “+”. Once your commute is entered, click “Submit” and the template will be created. You can also make multiple templates for multiple trip types.

Example of a 2.5 mile bike commute.

Example of a commute with a 5 mile bus ride and .25 mile walk.
4. Then simply drag and drop the template to any day. Please note that you cannot log trips for the future; you can only log trips for the current day and for past days.